

MOUNT JOY BOROUGH

Lancaster County, Pennsylvania

21 E. Main Street, Mount Joy, PA 17552

717-653-2300 • 717-653-6680 fax



INSTRUCTIONS TO COMPLETE SUBDIVISION-LAND DEVELOPMENT WAIVER REQUEST FORM

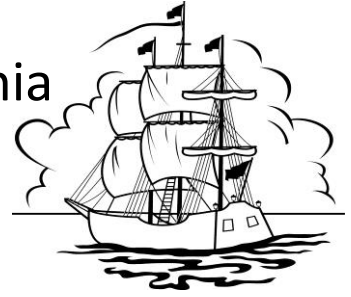
1. Insert applicant's and/or property owner's complete name, address, telephone number and email address.
2. Insert the project's location, i.e. address.
3. Insert a description of the proposed property, e.g. construct a pole building (20' x 40') to be used as storage, etc.
4. Sign and date the waiver request form.
5. Attach a drawing/sketch depicting the building/structure to be constructed in relation to property lines, road centerlines and other existing buildings/structures. Be sure to include distances to road centerline(s), side property lines and rear property lines.
6. **Fee for the waiver request is \$150.00 plus a \$1,500 escrow.** This must be paid at the time of submission. Any remaining escrow at the conclusion of the project will be refunded to the applicant.
7. Requests must be submitted to the Borough no later than the 3rd Wednesday of the month prior to the regularly scheduled Planning Commission meeting.

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Tax Parcel # _____

Mount Joy Borough File No. _____

SUBDIVISION-LAND DEVELOPMENT WAIVER REQUEST FORM

TO: Mount Joy Borough Planning Commission

Applicant: _____

Property Owner: _____

Address: _____

Address: _____

Phone #: _____

Phone #: _____

E-mail: _____

E-mail: _____

Location of Project:

Description of Project:

I hereby request a waiver of having to prepare, submit and gain approval of a subdivision/land development plan, pursuant to the provisions contained in/at Chapter 240, Article III of the Code of Ordinances of Mount Joy Borough, i.e. the Mount Joy Borough Subdivision and Land Development Ordinance, as amended.

By virtue of my signature upon this form, I hereby acknowledge and agree to reimburse Mount Joy Borough for the actual engineering and legal costs, including any inspection costs, incurred by the Borough for the review of this waiver request/project.

Signature

Date