

Mount Joy Borough Authority
Regular Monthly Meeting
April 7, 2015
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Weidman, Mr. Rebman, Mr. Derr and Mr. Golicher. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mr. Mike Davis from Barley Snyder. Chairman Gainer called the meeting to order at 4:00 PM.

Public Input Period.

Mr. Josh Deering from Borough Council was present with nothing to report.

Authority Manager Report.

Mr. Leaman updated the Board on pump station 2: The Authority held a pre-construction meeting with M2 Construction. There was also a site meeting held for the contactor to meet Mr. Musser whom the Authority purchased the additional ground from. M2 Construction had started excavation and site work during the last week in March.

Mr. Leaman updated the Board on the well testing: Well test is on hold because of the weather and ARRO was on site to read the data loggers. Mr. Leaman also stated with the water consumption that is pumping from the water plant, staff wanted to be sure there is not another leak in the system. It was noted the Mount Joy Wire is using more water than normal because their well is not working. Mr. Leaman stated that Aqua Tech will still be scheduled to recheck the system to be sure there are no more leaks.

Mr. Leaman informed the Board that the only councilor that has met with him to discuss the proposed water treatment plant was Mike Reese. It was determined by the Board to move ahead and contacting ARRO Consulting to move ahead with the design process.

Mr. Leaman stated that he sent a letter to Melhorn Trucking outlining the conditions that must be met for the installation of the truck wash for an extension of time frame to be considered and must be returned to the Authority by April 15th.

Mr. Leaman stated that he and Mr. Joe Ardini attended the meeting held by the Borough for the removal of the Jacob Street Bridge. Based upon the information received at the meeting, the Authority should not have any involvement.

Mr. Leaman stated that AT&T has sent a revised copy of a draft agreement to Mr. Mike Davis for comment. Mr. Davis stated that most of the issues have been agreed upon except for two issues regarding the number of antenna's and sublet clause. Mr. Davis stated the Authority needs to be consistent with the other two agreements currently in place. The Borough's Zoning Hearing Board approved the variance upon approval from Mount Joy Borough Authority. Mr. Leaman stated the he was contacted by the engineering firm that will be at the tank in April to conduct the work that ARRO Consulting has recommended to be done.

Mr. Leaman stated that Mr. Scott Hershey received quotes from the website providers in which staff will meet with the next two week to discuss the proposals.

Mr. Leaman stated that Borough Council approved the 2010 Sewer Bond refinancing. Council also approved Mr. Charles Glessner as President and Mr. Josh Deering as Vice-President.

Mr. Leaman stated the he received a private placement agreement from Mr. Stephen Flaherty from RBC Capital for their services for the 2010 Sewer Bond Refinancing.

Mr. Leaman stated that staff is starting the termination process for delinquent accounts. It was reported that there is \$124,000 outstanding with \$17,000 are customers that owe less than \$200 and \$24,000 are customers that owe between \$200 and \$300. Mr. Leaman also stated that the delinquent amount is lower than in previous years. Mr.

Rebman asked why staff only posts during a certain period. Mr. Leaman stated that the Authority follows PUC regulations as direct by the solicitor.

Mr. Leaman stated the he received notification that since the Chesapeake Bay Watershed agreement was signed in June 2014, Chesapeake Bay Program has now released strategies to achieve these goals in which they are welcoming public input until April 30th. The Chesapeake Bay Program plans to achieve these goals by 2025.

Operations Manager Report.

Mr. Ardini stated that the Chapter 94 report has been completed by ARRO Consulting and was reviewed by staff and has been submitted to PA DEP. There are no projected organic overload conditions anticipated for the next five years. Mr. Gainer asked for documents verifying the Chapter 94 report. Mr. Leaman stated staff will get this from ARRO and provide copies to the Board.

Mr. Ardini stated that Aqua-Tech was in two weeks ago and was able to locate five locations within the system that were leaking water. All locations; Donegal Springs Road, West Main Street, South Market Avenue, Kiera Drive and Kunkel Field have been repaired. Mr. Ardini stated that staff feels there is still another leak in the system as the water plant is still pumping more water. Aqua Tech was contacted and performed their services last week. ARRO Consulting also offered their services at a reduced cost as they have someone on staff learning how to locate water leaks in which they were also here last week. There was a small leak at Green Park Development in which the developer repaired.

Mr. Ardini stated that all the permitted users have paid for their additional capacity for 2014 with the exception of Melhorn Trucking with whom the Authority is working with.

Mr. Ardini stated the he attended a pre-construction meeting for the storm sewer and sidewalk project that the Borough will be doing on Union School Road. The contractor anticipates starting the beginning of May. Mr. Leaman reminded the Board that when that project is complete the Authority will be doing their restoration.

Mr. Ardini stated that Amtrak has started with the structure for the catenary line relocation on the 772 bridge project. The construction will begin between May and June.

Mr. Ardini updated the Board on the booster station: The electrical service in being installed on the new building as well as the plumbing for the heating, internal plumbing and generator piping. The pumps have been set into place and the contractor is working on the concrete pads to hold the pump and process piping.

Mr. Ardini informed the Board that there are two sections of 8" sewer main on Marietta Avenue 772 that need to be upgraded. Mr. Ardini stated that he received a proposal from CH&N Construction to replace 21 feet of sewer main. A **MOTION** was made by Mr. Rebman and a second by Mr. Golicher to sign the proposal with CH&N to excavate and replace 21 feet of 8" sewer main on Marietta Avenue 772; motion carried.

Mr. Ardini informed the Board that he placed the bio-solids ad in the Lancaster Farm paper for the month of April and the first week in May. This ad will run weekly.

Business Manager Report.

Mrs. Fenicle had nothing to report.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Rebman and a second by Mr. Derr to approve the March 3, 2015 meeting minutes as presented; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve Resolution 5-15 to amend the Water Rate Schedule effective May 1, 2015; motion carried.

A **MOTION** was made by Mr. Rebman and a second by Mr. Weidman to approve Resolution 6-15 to amend the Sewer Rate Schedule effective May 1, 2015; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve Oak Tree Development Group request to reduce letter of credit No. 1431 in the amount of \$10,473.38 for Donegal Square Improvements as recommended by ARRO Consulting's letter dated March 25, 2015; motion carried.

Any Other Matter Proper to Come Before the Authority.

There was no other matter proper to come before the Authority.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Rebman and a second by Mr. Weidman to approve the attached Requisition No. 23 as follows: \$85,565.57 from the Water Operating Fund and \$91,579.86 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. WBRI 15-5 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. SBRI 15-3 from the Sewer Bond Redemption and Improvement Fund; motion carried.

Executive Session.

An executive session was held to discuss a real estate matter, no decisions were made.

A **MOTION** was made by Mr. Rebman and a second by Mr. Weidman to reconvene the public session at 5:55 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Weidman and seconded by Mr. Golicher to adjourn; motion carried and the meeting adjourned at 5:56 PM.

Respectfully submitted,

John D. Rebman
Secretary