

Mount Joy Borough Authority
Regular Monthly Meeting
June 2, 2015
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Rebman, Mr. Derr and Mr. Golicher. Also present were Angie Fenicle, John Leaman, Joe Ardini and Mr. Mike Davis from Barley Snyder. Mr. Weidman was absent. Chairman Gainer called the meeting to order at 4:00 PM.

Public Input Period.

There was no one present from the public.

Authority Manager Report.

Mr. Leaman updated the Board on pump station 2: The seven day break test on the wall was completed and showed results of 3,590 PSI. The 14 day break on the wet well slab was also completed showing 3,770 PSI. ARRO commented the test results look good. The concrete for the building slab was poured on May 29th. The 28 day break test is scheduled for June 5th.

Mr. Leaman stated that Mr. Mark Harman from ARRO Consulting expects to have the documents for the well test completed by Friday, June 5th. The documents will be mailed along with an electronic copy emailed the same day.

Mr. Leaman stated that Mr. Mike Davis has contacted Mr. Mark Stanley to start the process of acquiring a permanent easement for the well 3 site. Mr. Stanley wants the documents prepared by Mr. Davis and he will present them to Keller's attorney.

Mr. Leaman informed the Board that he and Mr. Scott Hershey started discussion on the handbook. Mr. Leaman will schedule with Barley Snyder for them to also review. Mr. Leaman also stated that he would like to keep the Administration Committee meeting schedule to discuss the handbook.

Mr. Leaman informed the Board that he started gathering proposals for a new pick-up truck. Mr. Leaman is hopeful to have the information for a decision either the next meeting in June or first meeting in July.

Mr. Leaman stated that Authority staff met with ARRO Consulting to further discuss the ribbon cutting ceremony for the booster station which is scheduled for August 20th. Mr. Leaman made all the phone calls to those who sent endorsements letters and ARRO Consulting will be sending out the invitations. Mr. Leaman stated that there will be approximately 50 to 60 invites sent.

Mr. Leaman stated that Mr. Scott Hershey was approached by Borough Council to start looking at scheduling a joint administration meeting in the next few weeks. The main focus of the meeting will be hospitalization.

Mr. Leaman informed the Board that staff has discussed the name of the water plant and would like to stay consistent with how the other water plant and well is named. Authority staff made a suggestion of South Jacob Street Water Plant and Well 3. Mr. Derr stated Jacob Street Water Plant. Mr. Leaman stated that there is time to make a decision, however would like to make a decision within the next few weeks before ARRO Consulting starts the submission of documents to DEP.

Mr. Leaman stated he received a call from Governor Wolf who is looking to assemble a task force for the gas line and noted to Mr. Leaman that he would be a good candidate. Mr. Gainer stated that, that is a tremendous recognition. Mr. Leaman stated that he is communicating with him to gather more information.

Operations Manager Report.

Mr. Ardini Informed the Board that the last requirement for ABC Builders expansion was completed which was the disconnecting of the original water line.

Mr. Ardini updated the Board on the Park Avenue/High Street waterline replacement: The materials have been ordered and staff is expecting to begin the project on June 8th. The start of the project will be at the intersection of Park Avenue and Barbara Street. Mr. Gainer asked if the road will be closed. Mr. Ardini stated a portion of the road will be closed.

Mr. Ardini updated the Board on the booster station: The floor coating at the station was installed. The operating permit was received from PA DEP and a copy has been made for display at the station. The contractor is currently scheduling for the start-up of the station with the electrician, pump control representative and Authority staff within the next two weeks.

Mr. Ardini updated the Board on Melhorn Trucking: Melhorn Trucking has supplied ARRO Consulting and the Authority with an alternative chemical for disinfection to reduce the quaternary ammonia being discharged into the sewer system. ARRO Consulting and staff are currently reviewing the alternative and will contact Melhorn Trucking with comments.

Mr. Ardini stated that he and ARRO Consulting met for a preconstruction meeting for the new A&M Hardware building that is being proposed on Strickler Road. They are expecting to begin in June with grading and site preparation. Water and sewer laterals are not expected to begin until August.

Mr. Ardini informed the Board the Mr. Gary Karichner passed his laboratory supervisors test and has submitted his information to PA DEP.

Mr. Ardini stated that staff started with the hydrant flushing for this year. Staff is also compiling a list of hydrants that are in need of painting. Mr. Gainer asked about how many hydrants? Mr. Leaman stated that there are 60-70 out of 500 hydrants.

Mr. Ardini stated that the Authority received their notice of violation for the ammonia at the wastewater treatment plant. The violation states that the Authority has 15 days to respond with a letter explaining the steps that were taken to correct the violation. Mr. Ardini stated that he has been working with Mr. Paul Ruffuni from ARRO Consulting to submit the response letter.

Mr. Ardini stated that this quarter's meters have been read and only 35 properties were determined to need some type of repair. All of the properties have already been fixed except two. Mr. Ardini commended staff for a great turn around on getting all these properties repaired in a timely manner.

Business Manager Report.

Mrs. Fenicle updated the Board on delinquent accounts; 53 termination notices were sent to owner occupied properties two weeks ago with a total outstanding balance of \$22,046 in which \$14,673 was collected. There are three properties on the termination list for tomorrow out of which two of them are vacant. Mrs. Fenicle stated that staff also sent 30 termination notices to landlords last week. The total amount delinquent is \$14,193 and they have until June 5th to pay the balance, make a payment agreement or supply the tenant information so the Authority can send the tenant a notice. Mrs. Fenicle stated that this procedure is different because there is more individuals involved than the owner of the property. Mrs. Fenicle did mention that the protocol is being followed that was supplied by the solicitor.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Golicher and a second by Mr. Rebman to approve the May 5, 2015 meeting minutes as presented; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve change order #3 for Eastern Environmental Contractors, Inc. for additional paving in the amount of \$3,610 on SR 0230 as requested by PA DOT

and to extend the contact by two calendar days to complete this work as recommended by ARRO Consulting's letter dated May 26, 2015; motion carried.

A **MOTION** was made by Mr. Rebman and a second by Mr. Golicher to approve change order #4 for Eastern Environmental Contractors, Inc. request to approve an additional \$1,250 for the pump station floor coating system as recommended by ARRO Consulting's letter dated May 26, 2015; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve the termination of the right-of-way agreement between Mount Joy Borough Authority and Cargill Cocoa & Chocolate, Inc.; motion carried.

Any Other Matter Proper to Come Before the Authority.

Mr. Rebman asked if staff researched the municipality that was offering the senior citizen discount for sewer charges. Mr. Leaman stated that he researched WGAL website and other sites and could not find any resources that offer this discount.

Mr. Ardini informed the Board that Borough Council approved the detour route requested for the installation of the water line on Longenecker Road.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Rebman and a second by Mr. Derr to approve the attached Requisition No. 3 as follows: \$51,517.95 from the Water Operating Fund and \$60,430.59 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Rebman to approve the attached Requisition No. WBRI 15-9 from the Water Bond Redemption and Improvement Fund; motion carried.

A **MOTION** was made by Mr. Rebman and a second by Mr. Golicher to approve the attached Requisition No. 22 from the 2012 Construction Fund; motion carried.

Executive Session.

An executive session was held to discuss a real estate matter, no decisions were made.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to reconvene the public session at 5:45 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Rebman and seconded by Mr. Derr to adjourn; motion carried and the meeting adjourned at 5:46 PM.

Respectfully submitted,

John D. Rebman
Secretary