

Mount Joy Borough Authority
Pre-Authority
June 17, 2014
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Weidman, Mr. Hornafius, Mr. Rebman and Mr. Derr. Also present were John Leaman, Joe Ardini, Angie Fenicle and Jimmy Dennis with ARRO Consulting. Chairman Gainer called the meeting to order at 4:00 P.M.

Public Input Period.

No one from the public was present.

Authority Manager Report.

Mr. Leaman provided an update on the pipeline project. It was stated that on June 10th The Williams Company met with the Authority Board, Authority staff, ARRO Consulting and Barley Snyder to discuss the proposed route of the gas pipeline. Mr. Leaman expressed many concerns to the Williams Company about the proposed gas line route in regards to the water plant and well field. The Williams Company stated they will evaluate the Authority's concerns. Mr. Leaman attended the meeting on June 11th at Millersville University and had the opportunity to discuss this situation with Mr. Tom Tillet from Congressmen Pitts office.

Mr. Leaman stated that Mr. Scott Hershey instructed the Borough's solicitor to send a notice of violation letter for failure to connect to the sanitary sewer system to Jim Newcomer's power of attorney. This letter should have been mailed the end of last week or the beginning of this week.

Mr. Leaman stated that he spoke with Mr. George Desmond and Mark Stanley regarding pump station 2 and it was noted that they will discuss the concerns of the Authority Board and will contact Mr. Leaman next week to schedule a meeting. Mr. Leaman stated that he will have Mr. Mike Davis present at this meeting.

Mr. Leaman provided an update on the barn removal. Mr. Zook started relocating the barn last week on Wednesday and Saturday. Mr. Leaman stated that he has a call into Mr. Zook to inquire about his schedule moving forward. Mr. Leaman also stated that he had a conversation with Mr. David King about the barn and he understood the position the Authority took and why. Mr. Leaman provided the Authority with an approximate quote for CH&N Construction to remediate the site when the removal is complete. The Authority Board authorized Mr. Leaman to move forward with the necessary steps to finish this project.

Mr. Leaman stated that the Horst Group has again started pursuing installing sanitary sewer at Rapho Industrial Park. Rapho Township is strongly encouraging The Horst Group to pursue gravity sewer and making connection into Four Seasons Development.

Mr. Leaman updated the Board on the SRBC status. Mr. Leaman stated that Mr. Mark Harmon from ARRO contacted SRBC to inquire about the status of the well monitoring plan that was submitted on April 17th. Mr. Harmon stated that SRBC is expecting to have a response to the Authority by the end of this week.

Mr. Leaman reminded the Board the he will be attending the Chiques Creek Watershed Expo at the Lancaster Liederkrantz on June 18th. The event will be held from 6:00to 8:00 PM and will focus on awareness of stream cleanup and source water protection.

Mr. Leaman informed the Board the he expects to have an agreement to present to the Board for Mr. Les Witmer and Green Park Phase 4 development at the next meeting.

Mr. Leaman mentioned to the Board that he questioned Mr. Scott Hershey if he knows if Amtrak has any plans on placing signs at the back of the administration building indicating the way to the train station as per Mr. Gainers question at the last meeting. Mr. Hershey stated that he believes the signage will be addressed in phase two of the project.

Operations Manager Report.

Mr. Ardini provided an update on the Cove Road project. Staff was able to install the two plates at the headwall beside the creek. Staff also televised an unknown pipe that parallels the outside wall between the end wall and the bridge. It was determined that this is where the water was coming in through the bridge wall and therefore the pipe was permanently plugged.

Mr. Ardini informed the Board that staff was able to replace the last three fire hydrants on Birchland Avenue, Springville Road and Cedar Lane. The system was flushed and samples were taken to be tested. Mr. Ardini is hopeful to receive negative results on Wednesday and staff will issue the rescind boil water notices.

Mr. Ardini informed the Board that the camera for televising sewer mains has been repaired and the unit is back in service. The cost of the repair was \$3,448.53 which was higher than initially expected.

Mr. Ardini provided an update of the depression at Moyer Furniture on West Main Street. Mr. Ardini stated that the HOP was received and CH&N excavated the depression and were able to locate sufficient rock to pour fill against. Staff was able to televise the line while backfilling took place and everything appears to be restored.

Mr. Ardini stated that the east end of town had a power failure today which damaged the display screen system for the headworks building. The display screen will cost approximately \$3,000. Ms. Fenicle will be contacting the insurance company to see if this would be covered under our policy.

Mr. Ardini stated that the Authority staff has scheduled with East Lampeter Township to do an exploratory excavation on Longenecker Road on June 25th. This will determine the depth of the stormsewer and PPL electric lines to determine the cost of a possible water main installation.

Mr. Ardini stated that Borough employees started the preparation work to start painting the administration building. Staff is currently getting color samples to match the existing siding and Authority staff will be consulted on the color choice prior to application.

Business Manager Report.

Ms. Fenicle informed the Board that Ms. Carol Roland will be present at the July 15th meeting to present the 2014 annual audit. Ms. Fenicle also stated that she will present the audit to the finance committee on June 26th at 9:00 AM.

Ms. Fenicle informed the Board that Stacy Hiestand will be present at the July 1st or August 5th meeting to update them on the pension plan.

Ms. Fenicle stated that Elm Tree Properties requested the release of the 18 month maintenance guarantee letter of credits for Four Seasons phase 5 and The Villas phase 3A. The lines have been inspected by both ARRO and Authority staff and passed, therefore the proper documents were prepared to furnish their request.

Consulting Engineer Report.

Mr. Dennis provided updates on the following projects and developments:

Church Street Booster Station – This project is currently out for bid. The bids will be opened on Thursday, June 19th at 10:00 AM. ARRO will review the bids and prepare a recommendation for the July 1st meeting.

Donegal Square Land Development Plan – The contractor is approximately 95% complete with installing the utilities.

Elm Tree Properties – Construction was to begin on June 9th; however conflicts were discovered in which a meeting was held to resolve those conflicts. Installation of the Authority's utilities stated on June 16th.

Grandview Meadows – Owner has requested dedication of facilities. ARRO is currently reviewing the documents to make a recommendation to the Authority.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Derr and a second by Mr. Rebman to approve the May 20, 2014 meeting minutes; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

There was no new business to discuss.

Any Other Matter Proper to Come before the Authority.

Mr. Leaman mentioned to the Board that he is currently working on the management letter to complete his responsibilities for the annual audit.

Mr. Jimmy Dennis informed the Board that their invitations to the ARRO's annual golf outing were mailed. The date is July 31st.

Mr. Rebman asked if the Borough is looking to sell the parks department building and adding on to the public works facility. Mr. Leaman stated that he was informed last week by Mr. Hershey but no decisions have been made yet. Mr. Rebman asked how this would affect the Authority. Mr. Leaman stated that currently we are obligated to pay 50% of the maintenance and utilities. Ms. Fenicle stated that if the Borough should relocate the parks department, then the current agreement needs to be revisited. Mr. Leaman stated he was waiting to hear the decision prior to having the conversation with the Borough.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Rebman and a second by Mr. Derr to approve the attached Requisition No. 4 as follows: \$49,815.57 from the Water Operating Fund and \$58,204.16 from the Sewer Operating Fund; motion carried

A **MOTION** was made by Mr. Hornafius and a second by Mr. Weidman to approve the attached Requisition No. WBRI 14-10 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Hornafius and a second by Mr. Weidman to approve the attached Requisition No. SBRI 14-4 from the Sewer Bond Redemption Improvement Fund; motion carried.

Executive Session

An executive session was held to discuss a real estate matter, no decisions were made.

A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to exit executive session at 5:04 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Weidman and seconded by Mr. Derr to adjourn. Motion carried and the meeting adjourned at 5:05 PM.

Respectfully submitted,

John D. Rebman
Secretary