

Mount Joy Borough Authority  
Pre-Authority  
August 18, 2015  
Minutes

The Mount Joy Borough Authority held its Pre-Authority meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Rebman, Mr. Derr and Mr. Golicher. Also present were Joe Ardini, Angie Fenicle, John Leaman, Jimmy Dennis from ARRO Consulting and Mike Davis from Barley Snyder. Mr. Weidman was absent. Chairman Gainer called the meeting to order at 4:00 P.M.

**Public Input Period.**

There was no one present from the public.

**Authority Manager Report.**

Mr. Leaman stated that the company televising the sewer mains and laterals for UGI started this week on Fairview Street. They will then be moving onto Chocolate Avenue and Wood Street.

Mr. Leaman stated that he and Mr. Ardini had a conference call today with ARRO Consulting regarding the new water treatment plant facility to discuss the footprint of the building to permit for future growth. The building will need to be approximately 1900 feet larger to accommodate future growth from a 1 million gallon per day (mgd) to a 1.5 mgd plant. Mr. Leaman stated that the new building will change to a 10,500 square foot building and has asked ARRO to revise the cost opinion to reflect the change.

Mr. Leaman had a brief discussion on the funding scenarios for the water treatment plant that was presented to the Authority Board at the last meeting. The Authority Board agreed upon option no. 2. A **MOTION** was made by Mr. Derr and a second by Mr. Rebman to authorize staff to move forward to have RBC Capital Markets prepare the bond documents for option no. 2 as presented by RBC Capital Markets in the overview presentation on August 4, 2015. Option 2 scenario is described as wrapping existing debt with a five year phase in of new debt; motion carried.

Mr. Leaman informed the Board that he is expecting to have the water and sewer 10 year capital improvement plans ready to present to the Authority Board at the second meeting in September.

Mr. Leaman mentioned to the Board that staff authorized Markley Actuarial Services to update the mortality table and Markley will contact staff to discuss when this has been completed. There will be a charge of \$1,000 for the extra work that needs to be completed.

Mr. Leaman stated that the Authority received a plan for providing sewer to the eastern portion of Rapho Industrial Park. ARRO Consulting and staff have reviewed the plans and submitted a response letter to Steckbeck Engineering who is representing The Horst Group. Mr. Leaman stated that he will contact Ms. Gibson from Rapho Township to discuss the letter.

Mr. Leaman informed the Board that AT&T has started the site work and building construction for the antennae project. Mr. Leaman also stated that he received an email from Verizon and they are inquiring to conduct another antennae upgrade.

Mr. Leaman stated that staff was reviewing the delinquent report from 2<sup>nd</sup> quarter billing cycle. It was noticed that Mr. Sam Allen did not pay for any of his seven accounts. Staff called Mr. Allen and he noted that he did not receive his invoices. Staff is checking with the billing company to make sure they were sent and also the date they were sent. Mr. Leaman stated that Mr. Allen is asking for relief of the penalties since he has not received any of his invoices. The Authority Board approved to grant Mr. Allen a one-time adjustment. Mr. Leaman noted that his account will be noted. Mr. Gainer also asked Mr. Leaman to contact Congress Pitts regarding the federal mailings not being received by the post office.

### **Operations Manager Report**

Mr. Ardini provided an update on the Park Avenue and High Street waterline replacement project: Staff is scheduled to resume the waterline installation. The remaining section was connected onto the transition point and is waiting for bacteria testing and hydro-testing. Staff will issue a boil water notice to two homes located North of the entrance to the park due to tying onto the existing waterline feeding these properties and the park. The tie-in to the park entrance will be done this Wednesday. Mr. Ardini anticipates Park Avenue to be finished by August 28<sup>th</sup>. Mr. Gainer mentioned to staff that he received positive comments from customers that are pleased with how well the water cleared up.

Mr. Ardini provided an update on the booster station project: Both the general and electrical contractors are working on their punch list items that were noted from the inspection. ARRO Consulting and Authority staff will do a final inspection when all items are resolved. The final pay applications will follow after the final inspection.

Mr. Ardini provided an update on the Longenecker Road waterline project: The raw waterline and casing have been installed. The contractor did encounter rock during the installation which will be added to the overall price of the initial costs. The price listed in the contract for rock removal was \$300.00 per cubic yard. Mr. Ardini stated that the new waterline passed the bacteria testing and was hydro-tested on Monday. The final restoration will be completed sometime in September.

Mr. Ardini provided an update on the pump station 2 project: Masonry work is complete and the roof trusses and sheeting have been installed. The pumps are scheduled to arrive mid-August. The contractor will continue working on piping and doors as well as the electrical work will also be commencing. Mr. Ardini is happy to report that the project is right on schedule.

Mr. Ardini stated that PA DEP sent out an e-mail regarding electronic discharge monitoring reports (DMR's). PA DEP will be changing to a different format and provided dates for staff to receive training via a webinar.

Mr. Ardini stated that the new heat pump and air conditioning unit was installed Monday at the water treatment plant. Mr. Ardini stated that this was a budgeted item and appears to be performing well.

Mr. Ardini stated that the next quarter water meter readings have started today. Staff should be able to complete the readings this week if the weather cooperates.

### **Business Manager Report.**

Mrs. Fenicle had nothing to report.

### **Consulting Engineer Report.**

Mr. Jimmy Dennis provided updates on the following projects and developments:

Wells 1 & 2 Allocation Request (SRBC) – ARRO has submitted all requested data to date and are waiting for SRBC's comments.

Marietta Avenue Paving Project – All updated documents have been submitted. It was also noted that PennDOT pushed the project back to 2018.

Marietta Avenue Bridge Replacement Project – ARRO is working with staff when requested.

Donegal Square – ARRO is currently in discussion with the contractor and owner concerning EDU assignments for the buildings. This has been an ongoing discussion with hopes to be resolved this week.

Mount Joy Country Homes Phase 2A – Vacuum testing of the sanitary sewer manholes still needs to be tested.

Green Park Phase 4 – The water and sanitary sewer utilities are installed.

Donegal Stadium – ARRO continues to provide construction observation during the installation of the utilities.

Rapho Industrial Park – ARRO is working with Authority staff in reviewing the plans and submitted a comment letter to Steckbeck Engineering detailing the efficient way to install gravity sewer. These comments were submitted to Rapho Township and their engineer as well.

**Minutes of the Previous Meeting.**

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to approve the June 16, 2015 meeting minutes; motion carried.

**Unfinished Business.**

There was no unfinished to discuss.

**New Business.**

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve M2 Construction, LLC. payment request No. 4 for Pump Station 2 Project in the amount of \$66,933 as recommended by ARRO Consulting's letter dated August 6, 2015; motion carried.

A **MOTION** was made by Mr. Golicher and a second by Mr. Rebman to enter into a Biosolids Hauling and Disposal Agreement with Daryl Beiler; motion carried.

**Any Other Matter Proper to Come before the Authority.**

There was no other matter to come before the Authority.

**Authorization to Pay Bills.**

A **MOTION** was made by Mr. Rebman and a second by Mr. Derr to approve the attached Requisition No. 8 as follows: \$36,258.04 from the Water Operating Fund and \$31,633.32 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. WBRI 15-14 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Derr and a second by Mr. Golicher to approve the attached Requisition No. SBRI 15-6 from the Sewer Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Rebman and a second by Mr. Derr to approve the attached Requisition No. 27 from the 2012 Construction Fund; motion carried.

**Executive Session.**

An executive session was held to discuss real estate matters.

A **MOTION** was made by Mr. Golicher and a second by Mr. Derr to reconvene the public session at 6:14 PM; motion carried.

**Adjournment.**

There being no further business, a **MOTION** was made by Mr. Rebman and seconded by Mr. Golicher to adjourn. Motion carried and the meeting adjourned at 6:16 PM.

Respectfully submitted,

John D. Rebman  
Secretary