

Mount Joy Borough Authority
Regular Monthly Meeting
December 2, 2014
Minutes

The Mount Joy Borough Authority held its regular meeting on this date in Council Chambers of the Borough Offices Building. Present were Chairman Gainer, Mr. Weidman, and Mr. Rebman. Also present were Angie Fenicle, John Leaman and Mike Davis from Barley Snyder. Mr. Hornafius and Mr. Derr were not present. Chairman Gainer called the meeting to order at 4:00 PM.

Public Input Period.

No one from the public was present.

Authority Manager Report.

Mr. Leaman informed the Board that he spoke with Mr. Rob Bowman on November 21st regarding the letter describing the developer's obligation to the booster station. Mr. Bowman mentioned he has a meeting scheduled for November 25th with Mr. George Desmond. Mr. Bowman also stated that his attorney will be contacting Mr. Leaman to discuss the developers' agreement.

Mr. Leaman stated that Mr. Mark Harman will submit all the data from the mock test to SRBC by the end of the week. After the data is reviewed by SRBC, the department will provide comments on how the 72 hours test must be performed and the level of monitoring that will be required.

Mr. Leaman stated that Rex Eckels has accepted the operator position at the wastewater treatment plant. The notices have been posted internally for the construction supervisor position and the operator position at the water plant.

Mr. Leaman stated that he and Mr. Ardini met with the Borough to review and provide comments on the storm water O&M Manual. One item the Authority will need to address is the purchase of a filter sock for the trash pump that will be used for water main breaks. The filter sock will reduce the discharge of mud into the storm sewer.

Mr. Leaman informed the Board that Mr. John Weidman was reappointed at last night's Council meeting.

Mr. Leaman stated to the Board that the amendments to the job descriptions were completed to reflect the same language. A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to approve the amended job descriptions for the plant operators and construction laborers; motion carried.

Mr. Leaman stated that Mr. Hershey said Council would like him to look at options regarding the web site. Mr. Leaman stated that he agrees that the website needs attention.

Mr. Leaman mentioned to the Board that Mr. Ardini had the chance to speak with the property owner adjacent to the Cove property to see if he would be interested in purchasing the property in which he showed no interest.

Mr. Leaman mentioned to the Board that Borough Council at its budget meeting on November 25th has motioned to make changes to the non-uniformed health care benefits. The changes included increasing the employees' contributions from \$40 to \$80 for single coverage and from \$50 to \$100 for family coverage as well as increasing the deductibles from \$100 to \$300 for single coverage and from \$300 to \$600 for family coverage. Mr. Leaman stated that he was not aware that this was going to take place. The Authority Board advised Mr. Leaman to look into other options as the Board will not take any actions to make sudden changes at this time. Mr. Leaman did inform the Board that the health care for 2015 will increase to 14.1%.

Mr. Leaman informed the Board that Authority staff continues to work with The Horst Group to install sewer service to Rapho Industrial Park. Mr. Leaman stated that it was confirmed that they can have gravity sewer however The Horst Group needs to establish an easement with Elm Tree Developers. Mr. Leaman stated Horst Group would like to provide gravity sewer to the eastern portion of the industrial park at this time. Mr. Leaman

stated that there are two warehouses they cannot service by gravity sewer so The Horst Group will need to look at utilizing grinder pumps.

Operations Manager Report.

Mr. Ardini updated the Board on the booster station project; the waterline has been completely installed on Square Street from South Market Avenue to Green Alley. The service lines will be switched to the new water line when the testing results are received. The Authority will be scheduling the intersection work at Square and Plum Street within the next two weeks. The concrete for the floor was poured for the booster station and the masons will start the first week of December to lay the walls.

Mr. Ardini informed the Board that a boil water notice that was in effect for portions of Wood Street for the water line tie-in was lifted on the 21st of November. The proper paperwork was sent to PA DEP as required.

Mr. Ardini stated that this quarter's meter readings are complete. Staff is in the process of generating work orders so the repairs can be done promptly.

Mr. Ardini stated that there was a water main break in the Donegal Heights development on November 19th. The repairs were completed that evening. Mr. Ardini stated there was also a hole that formed from the break in the front yard of 623 Marian Avenue. Mr. Mark Harmon from ARRO Consulting was on site the next day to provide assistance on remediation. The remediation was completed except the final restoration of the yard in which this will be completed during spring. Mr. Ardini stated that there was another water main break on November 20th in the 600 block of Union School Road which was repaired with no other complications.

Business Manager Report.

Mrs. Fenicle stated that she received the final renewal figures for the general liability and worker's compensation insurance policy. The general liability policy increased \$30 from 2014 and the worker's compensation decrease \$1,564 from 2014.

Mrs. Fenicle informed the Board of two new Obama Care health insurance fees that will affect the Authority. The Transitional Reinsurance Fee cost is \$63 per plan participant. The cost for December 2014 and Calendar year 2015 is \$2,091.60. This fee will decrease for the next two years and then is to be considered complete. The PCORE fee will continue until the year 2020. This fee is based upon inflation and will increase every year. The cost per plan participant for calendar year 2013 was \$1 and 2014 is \$2. To date, the cost for 2015 is not known.

Minutes of the Previous Meeting.

A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to approve the November 4, 2014 meeting minutes as presented; motion carried.

Unfinished Business.

There was no unfinished business to discuss.

New Business.

A **MOTION** was made by Mr. Rebman and a second by Mr. Weidman to approve RUS PPHASE 3, LLC request to reduce letter of credit no. D006549 in the amount of \$174,996.01 for The Reserves at Union School Phase III as recommended by ARRO Consulting's letter dated November 19, 2014; motion carried.

Any Other Matter Proper to Come Before the Authority.

Chairman Gainer presented to the Board and staff a letter of resignation from Mr. Hornafius effective December 31, 2014. A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to accept the resignation letter; motion carried.

Mr. Leaman presented to the Board a resume from Mr. Robert Golicher to fill the term of Mr. Hornafius. A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to authorize Mr. Leaman to submit a letter to request that Borough Council consider appointing Mr. Robert Golicher to fill the remaining term of Mr. Hornafius to January 1, 2018; motion carried.

Authorization to Pay Bills.

A **MOTION** was made by Mr. Rebman and a second by Mr. Weidman to approve the attached Requisition No. 15 as follows: \$51,435.87 from the Water Operating Fund and \$43,765.40 from the Sewer Operating Fund; motion carried.

A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to approve the attached Requisition No. WBRI 14-19 from the Water Bond Redemption Improvement Fund; motion carried.

A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to approve the attached Requisition No. SBRI 14-7 from the Sewer Bond Redemption Improvement Fund; motion carried.

Executive Session.

An executive session was held to discuss a personnel and real estate matter, no decisions were made.

A **MOTION** was made by Mr. Weidman and a second by Mr. Rebman to reconvene the public session at 5:28 PM; motion carried.

Adjournment.

There being no further business, a **MOTION** was made by Mr. Weidman and seconded by Mr. Rebman to adjourn; motion carried and the meeting adjourned at 5:30 PM.

Respectfully submitted,

John D. Rebman
Assistant Secretary