

MOUNT JOY BOROUGH COUNCIL
July 6, 2015 Minutes

The Mount Joy Borough Council held its regular meeting on July 6, 2015, at the Mount Joy Borough Office.

Council President Glessner called the meeting to order at 7:00 pm.

Mayor Bradley gave the invocation, and the Pledge of Allegiance followed.

Roll Call- Present were: Councilors Bower, Metzler, Mowrer, Murray, Youngerman, President Glessner and Mayor Bradley. Also present were Borough Manager, Scott Hershey; Public Works Director, Dennis Nissley; Interim Police Chief, Maurice Williams, Jr.; and Codes and Zoning officer, Stacie Gibbs. Councilor Seidel arrived at 7:15. Councilors Deering and Reese were unable to attend.

Zachary Peirson from State Senator Ryan Aument's office introduced himself and stated that representatives from Senator Aument's office have been making their way to municipal meetings in the Senator's district. Peirson stated that they want to be partners in good stewardship in government and aid in any state issues. He suggested signing up for the weekly newsletter to stay informed and offered Council to reach out to him with any issues.

Public Input Period

Ned Sterling, 13 West Main Street, asked if the Public Input Period would be better served to be after the reports, Glessner stated that it was already discussed but he would take it into consideration. Sterling stated that he sent an email concerning the proposed UGI Park, he asked how many parking spaces are included in the current proposed plan. Hershey responded that there were eight. Sterling questioned whether Council wanted a larger parking lot as Sterling proposed in his plan. Hershey stated that a lot of things would need to be cleared up in order for his concept to work and that time is an issue. Sterling asked if UGI has a time frame of when they plan to get this done. Hershey stated that UGI indicated that they would like to complete the project by fall. Sterling asked if there has been any progress in the Police Chief hiring process. Metzler stated that the period to accept resumes has closed, Public Safety Committee is reviewing the resumes, and they are down to twenty applicants and are now doing the background searches. They will generate a list of those to be considered for one day of interviews and then select 3-5 for the full day interviews. Sterling asked if they public would be involved with the interviews, Metzler stated that was the plan.

Bill Hall, 209 Marietta Ave, stated that he does not believe there is a need to put a street in at all, regarding the UGI Park. He stated that Hopewell Street is not designed to be a two-way street. He stated that it is difficult to see around the house at Hopewell Street and Fairview Street, causing more opportunity for collision. He just asked that it be reconsidered.

Joanne Pinkerton, Kid's Joyland, stated that there are ten weeks and one day until construction. She stated that 8,200 Mount Joy residents will be receiving a postcard, to make residents aware of the Signup Genius if they are interested in donating time or tools. Information on making a contribution to the project or purchasing a picket is also available. Pinkerton noted that the groundbreaking ceremony that will be held on Sunday in hopes to create excitement in the community. She stated that they will be preparing a flyer and banner to make people aware of what is going on. They are in need of two committee chair people, if anyone is interested. She also stated that they are in need of hand drills and a few more construction captains. Mayor Bradley thanked the organization and stated that the efforts are greatly appreciated. Pinkerton stated that if things do not get donated, they will most likely break even financially on the project.

Report of Mayor

Mayor Bradley reviewed his written monthly report for June 2015. He commended the volunteers who work with Main Street Mount Joy, specifically the Hoffer Family, for the regular hard work they have put toward maintaining the planters within the Main Street Corridor.

Report of the Chief of Police

Chief Williams provided and reviewed a written report for May 15, 2015 through June 14, 2015. The report showed 19 traffic arrests and 12 criminal arrests for the month. There were 93 UCR reportable incidents and 337 CAD incidents for the month, with a total of 2107 incidents year to date. Monies collected by the Police Department for the month for tickets, permits, reports, and services totaled \$1,762.65.

Bower questioned why the traffic arrests were three times the amount last year than this year. Williams gave an overview on the traffic speed enforcement equipment. Bower stated previous concerns regarding this equipment and the number of officers that need to be present to operate it. Bower asked for an update on the training of new officers. Chief Williams stated that both officers are out of training, have passed background checks and they are just waiting to hear from civil service. Youngerman asked if there was an ability to change the timing of the walk signal at the intersection of Barbara Street and Main Street. Hershey responded that the Borough's traffic signal contractor will be contacted to check the timing which is regulated by a signal permit from PennDOT.

Glessner announce that there will be an executive session following the meeting to update Councilors on personal matters.

Report of Fire Department Mount Joy (FDMJ)

William Hall, Fire Chief, Fire Department Mount Joy, provided and reviewed the monthly report provided for June 2015. Hall stated that a training deficiency in the department has been identified, leadership development and officer training. Hall mentioned that they will be sending members to a leadership summit in August and they will be having an outside consultant come in to develop officer training. He also stated that they will be replacing the self-contained breathing apparatus in the next six months. They have applied for a federal grant to assist with funding.

Seidel questioned whether trained recruits moved on to paid positions with larger departments after they have completed their training. Hall stated that there are a number of career firefighters who volunteer for Mount Joy. Glessner mentioned previous discussion about offering incentives for firefighters since they are not paid.

Report of Main Street Mount Joy (MSMJ)

Kim Brewer, MSMJ manager, provided and reviewed the monthly written report provided for June 2015. Brewer stated that there were some issues regarding Fourth Friday. Brewer reported that Mike Montgomery and John Woodworth plan to build 'Sole Flats' in the Gerberich- Payne building. She also stated that Pub Donegal has been sold and is in the process of being sold again. Brewer stated that she would be meeting with the new owner to start on a business model. Bower stated that the operating expenses should be included in the MSMJ report. Brewer responded that previously, Jim Gohn did not request this, she offered for Council to come in to see where the money is coming from.

Report of the Milanof-Schock Library

Debra Rosser-Hogben, Executive Director of Milanof-Schock Library, provided and reviewed the quarterly report for June 2015. She stated that the newsletter will now be sent via email, to save on cost. Metzler asked if fundraising letters that went out to users outside of the service area. Rosser-Hogben stated that they are only allowed to send them to their service area.

Report of Codes and Zoning Officer

Gibbs provided and reviewed the monthly written report for June 2015. She stated that the code violation report was sent via email. Gibbs stated that about 100 letters went out to property owners regarding the residential rental program. Bower stated that it looks like we are in good shape for the budget. Gibbs expanded on the types of property that are included in the residential rental program.

Report of Stormwater Officer

Ken Barto, Stormwater Enforcement Officer, provided the written monthly report for June 2015. Gibbs offered to answer any questions.

Metzler asked about an issue regarding Charter Homes. Gibbs stated that they have received a response that they would be taking care of the stormwater run-off issue on Sagamore Hill in the Florin Hill Subdivision.

Report of the Borough Authority Manager

Authority Manager, John Leaman provided a monthly written report for June 2015. Hershey stated that the Authority is in the process of replacing a water line in the area of Park Avenue. He stated that this will improve water quality and quantity and he has received multiple compliments regarding the work that is being done. Hershey also noted the Authority has begun work on the design of a new water plant to be located on a portion of the area now occupied by the Borough's Compost Site. The Compost Site will be reconfigured as part of the project and that operations at the Compost Site will not be impacted. Hershey reminded Council of previous discussions about the installation of a raw water line from Well #3 across Little Chiques Park and ultimately to new water plant and that the Authority will most likely need an easement through the park for the water line.

Report of the Borough Manager

Hershey provided and reviewed the monthly written report for June 2015. Murray asked if the employee handbook update would come to Council. Hershey responded that it would be reviewed in a joint meeting with Administration and Finance Committee and the Authority Board and he would encourage all Council members to attend. Hershey stated that the majority of the changes were grammar, punctuation and rewording of certain areas.

Approval of the Minutes of the Previous Meeting

On a **MOTION** by Bower, and a second by Murray, approval was given for the minutes from the Regular Borough Council Meeting held on June 1, 2015. *Motion carries unanimously.*

Administration and Finance Committee

On a **MOTION** by Youngerman, and a second by Murray, approval was given for a request by Sage Technology Solutions for release of the remaining amount of \$2,500.00 from their construction escrow. *Motion carries, unanimously.*

Hershey provided an update regarding health insurance. He stated early in 2015, Council agreed to review the mid-year expenditures to see if it would be possible to make any adjustments to the deductible or contributions for Non-Uniformed Employees. Hershey stated that expenses were running close to budget. The general consensus of the Council was that no changes would be made to the Non-Uniformed Employees health insurance deductibles or contributions.

A copy of a draft LERTA (Local Economic Revitalization Tax Assistance) ordinance was discussed. Hershey stated that the tax relief in a LERTA ordinance is granted only on the assessed value of the improvements made to properties included in the LERTA ordinance. He stated that all commercial properties on Main Street would be included. Gibbs stated that all properties on Main Street are included. Through the discussion, several questions were generated. How is the tax relief tracked? Who determines whether the improvement qualifies for the LERTA? Should a minimum value threshold be set for improvements to qualify? Is there an appeals process? Borough Staff will endeavor to have answers by the next Borough Council meeting.

Report of the Public Safety Committee

On a **MOTION** by Metzler, and a second by Murray, approval was given to adopt Resolution # 11-15, approving a request by the Rotary Club of Mount Joy, Kids Joy Land Committee to have a banner suspended across East Main Street on the Borough banner poles from August 10, 2015, through September 27, 2015, to promote the Kids Joy Land Build event September 22, through September 27, 2015. *Motion carries, unanimously.*

Report of the Public Works Committee

Nissley reviewed the monthly written report for June 2015.

A **MOTION** was made by Bower and seconded by Mowrer, to adopt Resolution #12-15, authorizing the acquisition of additional public street rights-of-way in connection with a project to install sidewalks and drainage along Marietta Avenue. Discussion followed.

On a **MOTION** by Bower and second by Mowrer, the *Motion was tabled by unanimous vote*. Discussion followed.

On a **MOTION** by Bower and a second by Mowrer, The following statement was approved: Right of Way Agreements related to the Marietta Avenue Improvements Project are void if the Borough fails to receive Smart Growth Transportation of Transportation Alternatives funding for the project and the Borough will not be responsible to pay for sidewalks and curbs if the Borough fails to receive Smart Growth Transportation of Transportation Alternatives funding for the project. *Motion carries, unanimously.*

On a **MOTION** by Bower and second by Mowrer, approval was given to untable the motion to adopt Resolution #12-15, authorizing the acquisition of additional public street rights-of-way in connection with a project to install sidewalks and drainage along Marietta Avenue. *Motion carries, unanimously.*

On a **MOTION** by Bower and second by Mowrer, approval was given to adopt Resolution #12-15, authorizing the acquisition of additional public street rights-of-way in connection with a project to install sidewalks and drainage along Marietta Avenue. *Motion carries, unanimously.*

On a **MOTION** by Bower and a second by Seidel, approval was given to authorize the Borough Manager to execute a Stormwater Management Facilities Improvement and Maintenance Contribution Agreement with Charter Homes and Neighborhoods for the Borough's detention water basin located at the Borough Public Works Facility, 25 South Melhorn Drive, Mount Joy. *Motion carries, unanimously.* Councilor Metzler stated that for the record, he is disappointed that it took so long to get to this point.

On a **MOTION** by Bower and a second by Mowrer, approval was given to grant UGI Utilities, a waiver of the requirements of the Borough Subdivision and Land Development Ordinance to file, obtain approval of, and record a plan to create the subdivision of 225 West Main Street providing a parking easement to American Legion Post 185, Mount Joy. *Motion carries, unanimously.*

On a **MOTION** by Bower and a second by Seidel, approval was given for the final plan for the proposed UGI Park, located at 223-225 W. Main Street, creating a driveway connecting West Main Street and Hopewell Street through a proposed public park or passive recreation area which the Borough will lease and maintain in accordance with a Lease Agreement which Council will consider approving at a later time. *Motion carries, unanimously.* Borough Staff will contact UGI to ask if speed control and security lighting can be added to the plan.

Authorization to Pay Bills

On a **MOTION** by Youngerman, and a second by Murray, the Council unanimously approves paying the bills as presented:

GENERAL FUND	\$	94,180.67
REFUSE/RECYCLING	\$	39,531.05
CAPITAL IMPROVEMENTS FUND	\$	5,398.91
HIGHWAY AID FUND	\$	15,115.93
TAX ACCOUNT	\$	53,558.46
ESCROW FUND	\$	400.50
JOY LAND ACCOUNT	\$	
GRAND TOTAL EXPENDITURES	\$	208,185.52

Motion carries unanimously.

Meetings and dates of importance

See the orange calendar for the month of July 2015.

Council went into executive session at 10:40pm. Executive session ended at 11:20pm.

Adjournment

On a **MOTION** by Youngerman and second by Murray, Council approved adjourning the meeting at 11:20 PM. *Motion carries, unanimously.*

Respectfully Submitted,



Scott Hershey
Borough Manager/Secretary