



BOROUGH OF MOUNT JOY
21 EAST MAIN STREET
MOUNT JOY, PA 17552
PHONE: (717) 653-2300
FAX: (717) 653-6680

REQUEST TO HOLD WEDDING AT MEMORIAL PARK

Names: _____

Address: _____

Phone Number: _____ Cell Number: _____

Date: _____ Time: _____ # of Guest: _____

Guidelines

- I. A \$ 100.00 retainer fee in the form of a check must be posted. This deposit will be held by the Borough and returned after the activity, provided the park has been left in acceptable condition.
- II. A minimum of \$ 500,000.00 liability insurance coverage must be provided. Application and proof of insurance must be received by Mount Joy Borough at least one (1) week prior to the day of the activity.
 - a. Mount Joy Borough shall be named as Certificate Holder.
 - b. User must be named as insured.
 - c. Date and place of the activity must be listed on the Certificate of insurance.
- III. Use of Memorial Park shall be allowed for the activity only. No social events will be permitted. This includes no food or drink – alcoholic beverages expressly prohibited.
- IV. Only birdseed or bubbles can be utilized.

Please keep in mind that this is a Memorial Park and the Borough intends to provide use of the park for services and public events in good taste.

Please mail completed form and check to the Municipal Office at the address listed above.