

## **BOROUGH OF MOUNT JOY**

### **Additional Guidelines for Sidewalk and Curb Projects**

1. A Pennsylvania One Call must be submitted at least three days prior to beginning work. 1-800-242-1776.
2. When work is being done on a State roadway, a copy of the PennDOT Highway Occupancy Permit must be at the work site.
3. Work Zone Traffic Control must be set up as per the latest regulations from PennDOT on any street or roadway.
4. The work area must be kept safe and clean.
5. Sleeves for signs must be installed as directed by the Borough PW Department.
6. Prior to pouring concrete, a form inspection must be scheduled. Please give at least 24 hours notice when requesting an inspection.
7. All work must comply with current Borough and PennDOT regulations and specifications.

Please call 653-8226 with questions or to schedule an inspection- ask for Ken.



**BOROUGH OF MOUNT JOY  
PUBLIC WORKS DEPARTMENT  
MEMORANDUM**

**TO:** Mark Hiester

**FROM:** Scott Hershey, Public Works Director

A handwritten signature in black ink, appearing to read 'SHA', written over the 'FROM' line.

**DATE:** 24 July 2007

**RE:** 2007 Sidewalk H.O.P.'s and information packet

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Attached are a copies of the PennDOT Highway Occupancy Permits and Time Extensions (H.O.P.'s) for the East Main Street Project Area (Market to Marietta ) and the West Main Street Project Area (New Haven/Manheim to RR Tracks) and Additional Guidelines for Curb and Sidewalk Projects. This should be part of the packet distributed to contractors and/or property owners when they receive their permits for sidewalk and/or curb replacement. In addition to the attached information and the permit, the contractor/property owner should receive a copy of the sidewalk and curb ordinance. Some have been asking for a copy of the ordinance prior to getting the permit, which is fine.